

Privacy Policy

About 6th CDRE conference-related data management

1. Data controller

Name:	Magyar Agrár- és Élettudományi Egyetem
Representative :	Prof. Dr. Gyuricza Csaba
Position:	rektor
E-mail address:	adatvedelem@uni-mate.hu
Phone:	06-28-522-000
Website:	www.uni-mate.hu
Headquarter:	2100 Gödöllő, Páter Károly u. 1.
Address:	2103 Gödöllő, Pf. 303.
Tax number:	19294784-2-13
Name of Privacy Officer:	Györe Bence
Contact:	dpo@uni-mate.hu

2. Legal background

The Hungarian University of Agricultural and Life Sciences (hereinafter: the University) shall act in accordance with the following legal regulations when processing personal data related to the conference:

- REGULATION (EU) 2016/679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Regulation (EC) No 95/46 (hereinafter referred to as GDPR)
- 1995 LXVI. Act on Public Documents, Public Archives and the Protection of Private Archival Material (hereinafter: Ltv.)
- Act V of 2013 on the Civil Code (hereinafter: the Civil Code)
- • Act C of 2000 on accounting (hereinafter: SZTV Act)
- • CXXVII of 2007 Act on General Sales Tax (hereinafter: VAT Act)

3. Scope, purpose and legal basis of the personal data processed

The purpose of data management is to organize the conference, compile the programs, prepare the conference volume related to the conference, document the implementation of the project, and promote the event.

3.1. Data management related to conference participation and conference volume

Personal data	Purpose of data management	Legal basis for data management	Duration of data management
Name	identification	fulfillment of contract [Article 6 (1) (b) of the GDPR]	until the 5th working day after the conference
Affiliation			
E-mail address	contact		
Signature	attendance authentication		
Customer name	issuing an invoice	legal obligation [GDPR 6. cikk (1) c); Áfa tv. 159. § (1); 169. § b), e)]	for 8 years [Sztv. 169. § (2)]
Customer's address			
Account serial number			

The University uses SAP's corporate management system for invoicing. The system is operated by SDA Informatika Zrt., as data processor. The seat of the data processor is: 1111 Budapest, Budafoki út 59., tax number: 11684057-2-43, company registration number: 01-10-140314.

3.2. Data management related to conference volume

Personal data	Purpose of data management	Legal basis for data management	Duration of data management
Name	preparing and publishing a conference volume	fulfillment of contract [GDPR 6. cikk (1) b)]	Until 31.12.2022, until the planned publication of the publication
E-mail address			
Abstract/manuscript			

According to the University's Document Management Regulations, the conference volume is not a document that can be discarded. The personal data appearing in it will be made public on the conference's official website, and the University Archives will preserve the Ltv for scientific purposes. based on its provisions.

3.3. Data management related to image and video recording at the conference

Personal data	Purpose of data management	Legal basis for data management
Image	Documentation, promotion	consent [Article 6 (1) (a) of the GDPR]
Voice		

You can give your consent to the data processing - in the case of individual recording - by implicit behavior. It is considered referential conduct to know that an event is or may be recorded at the event and that you clearly and explicitly consent to its recording during an individual recording. No consent is required for the production and use of the recording in the case of a mass recording and a recording of a public performance [Ptk. 2:48 §]. The recordings may be displayed on the organizers' social media and other Internet platforms, as well as in marketing publications, in order to promote the events.

4. Data security measures

4.1. Data storage

The personal data provided during registration will be processed on a paper-based attendance sheet. With appropriate organizational measures, we ensure the security of data management and store the documents in a lockable cabinet after the event until the end of the mandatory retention period.

The University stores the data generated in electronic form on its own server at its headquarters and, taking into account the current state of the art, ensures technical, organizational and organizational measures to protect the security of data management that provide a level of protection appropriate to the risks associated with data management. Your IT system and network are all protected from computer-assisted fraud, espionage, sabotage, vandalism, fire and flood, as well as computer viruses, computer hacking and other attacks. It provides security with server-level and application-level protection procedures. It shall also take appropriate measures to protect its personal data against, inter alia, unauthorized access, alteration, transmission, disclosure, deletion, destruction, accidental destruction, damage and inaccessibility resulting from a technical change by the employee.

The official correspondence of the University, including the correspondence related to the conference (eg sending an abstract, handling interest letters) is done through the mail and hosting service of the Microsoft 365 enterprise version. The Hungarian subsidiary of Microsoft Corporation, Microsoft Magyarország Kft., As the data processing office: 1031 Budapest, Graphisoft Park 3., tax number: 10836653-2-44, company registration number: 01-09-262313, represented by: Christopher Mattheisen Managing Director.

4.2. Access to data

Your personal data may be accessed by the head of the Department responsible for the organization and running of the event and by the staff involved in the organization of the conference and the compilation of the conference volume, to the extent necessary for the performance of their work, subject to purpose.

4.3. Data transmission

Your data will not be passed on to third parties, but the project documentation may be accessed by authorized domestic and European Union bodies within their control powers.

5. Rights of data subjects in relation to data processing

You may exercise your data management rights at the contact details indicated in point 1. You can also contact Dr. Károly Bodnár directly at the event at bodnar.karoly.lajos@uni.mate.hu. If you wish to exercise any of the following rights, please do so during the retention period, otherwise we will only be able to notify you of the deletion of your data.

5.1. Right to withdraw consent

In the case of personal data processed on the basis of consent (3.2), you may withdraw your consent at any time without giving any reason. Withdrawal of consent shall not affect the lawfulness of any prior processing [Article 7 GDPR].

5.2. Right to information and access

You can request information on whether your personal data is being processed and, if so, which personal data we are processing, on what legal basis, for what purpose, from what source and for how long. You can request access to the personal data you handle, e.g. in the form of a copy. The request will be complied with within 30 days [Article 15 GDPR].

5.3. Right of correction

You can request the correction of your personal data: modification, correction or addition. We will try to comply with the request without delay [Article 16 GDPR].

5.4. Right of cancellation and forgetting

You can request the deletion of your personal data. We will endeavor to comply with your request without delay. Your data will also be deleted if you withdraw your consent to data processing. A cancellation request will result in the withdrawal of your intention to attend the event.

We would like to inform you that the deletion of the data published in the conference volume, due to its nature, is not possible, taking into account the specifics of disclosure and Internet technology [Article 17 GDPR].

5.5. Right to restrict data management

You may request a restriction on data processing [Article 18 GDPR],

- if they think they are inaccurate, not up to date. In this case, data processing is suspended for as long as the accuracy of the data is verified.
- if the data processing is illegal and you object to the deletion of your personal data. In this case, the data is locked.
- if we no longer need the data, but you request it to make, enforce or protect legal claims.

5.6. The right to data portability

You have the right to receive a copy of your automated personal data in a widely used, machine-readable format, or to request that your data be transferred directly to another data controller. The request will be complied with within 30 days [Article 20 GDPR].

6. Redress options related to data management

The data protection officer of the University is entitled to act in the case of problems and remarks related to data management. Please be the first to report the problem to the contact details listed in point 1. We will investigate the issue as soon as possible and try to find a solution and rule out the possibility of this happening in the future.

If the problem is still not resolved, an investigation may be initiated with the court competent to act in the place of residence or with the National Data Protection and Freedom of Information Authority (hereinafter: the Authority) on the grounds of a personal data breach.

Contact information of the Authority:

E-mail address: ugyfelszolgalat@naih.hu

Phone: 06-1-391-1400

Fax: 06-1-391-1410

Web: www.naih.hu

Headquarters: 1055 Budapest, Falk Miksa u. 9-11.

Address: 1363 Budapest, Pf.: 9.